

PERSONAL INFORMATION



Zariya Aitova

📍 122, Kazakhstanskaya street, Shakhtinsk, 101600, Republic of Kazakhstan

☎ +7 7212 44 16 12 📠 +7 747 951 70 89

✉ aitova.2000@mail.ru

🌐 www.keu.kz

💬 What's App, Telegram +7 747 951 70 89

Sex Female | Date of birth 09/08/2000 | Nationality Kazakhstan

WORK EXPERIENCE

09/2022 – going on

Deputy Director of International Programs and Projects Center

Karaganda University of Kazpotrebsoyuz (Republic of Kazakhstan, 100009 Karaganda, Akademicheskaya, 9, www.keu.kz)

- search and attraction of potential foreign partners (universities, international foundations and organizations) to participate in university projects;
- representing the interests of the university at international meetings, seminars, conferences;
- organizing and maintaining contacts with foreign partners;
- preparation, coordination and monitoring of the implementation of international educational and scientific programs and projects;
- assistance in organizing the participation of teaching staff and university students in international and domestic exchanges, forums, conferences, meetings and other events;
- organizing contacts between departments, teaching staff and students with foreign partners;
- coordination of specific joint programs in the field of international cooperation (advanced training, master's programs, doctoral studies);
- drawing up programs for the stay of foreign specialists at the university, organizing business meetings with foreign specialists.

Business or sector Education

09/2022 – going on

Officer of International Programs, Projects and Academic Mobility Center

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Business or sector Education

EDUCATION AND TRAINING

2021-2023

Master's degree in Legal Sciences

Karaganda University of Kazpotrebsoyuz (Kazakhstan), Jurisprudence (Diploma with Honors)

2017-2021

Bachelor's degree in Arts Sciences

Karaganda University of Kazpotrebsoyuz, International Relations (Diploma with Honors)

PERSONAL SKILLS

Mother tongue(s)

Russian

Other language(s)	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	B2	B2	B2
Chinese	B1	B1	B1	B1	B1
Arabic	B1	B1	A2	A2	B1

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user
Common European Framework of Reference for Languages

Communication skills

- good communication skills gained through my experience;
- open-mindedness
- emphatic listener

Organisational / managerial skills

- leadership
- multitasking
- meeting deadlines

Job-related skills

- problem solving
- adaptability
- initiative
- analytical skills

Computer skills

- good command of Microsoft Office™ tools
- Google Drive

ADDITIONAL INFORMATION

Academic Mobility

- Studying at Kodolányi János University (Budapest, Hungary) during spring semester 2018-2019 academic year within Erasmus+ scholarship
- Studying at Carinthia University of Applied Sciences (Villach, Austria) during the fall semester 2020-2021 academic year within Ernst Mach Grant financed by the Austrian Federal Ministry of Education, Science and Research

Publications

Public control in the sphere of the criminal executive system in the Republic of Kazakhstan // XIII International scientific-practical conference “Science and education in modern world: challenges of XXI century”, Astana, 2023;
Specificity of investigative actions within the framework of the legislation of the Republic of Kazakhstan // Scientific conference “Youth and science: a new vision and dialectics of development”, Scientific school: “Current issues of innovative law-making and legal reform in the Republic of Kazakhstan”, KarUK, 2022.